

FATHER MULLER COLLEGE, MANGALORE

(A Unit of Father Muller Charitable Institutions)



ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2015-16

SL. NO.	CONTENTS	PAGE NO.
1.	The Annual Quality Assurance Report (AQAR) of the IQAC	3
2.	PART - A Details of the Institution	3-5
3.	IQAC Composition and Activities	5-7
4.	PART - B Criteria - I: Curricular Aspects	7-8
5.	Criteria - II: Teaching, Learning and Evaluation	8-10
6.	Criteria -III: Research, Consultancy and Extension	10-13
7.	Criteria - IV: Infrastructure and Learning Resources	14-17
8.	Criteria - V: Student Support and Progression	17-19
9.	Criteria - VI: Governance, Leadership and Management	20-24
10.	Criteria - VII: Innovations and Best Practices	24-25
11.	8. Plans of Institution for Next Year	25
12.	Signature of Chairperson & Co-ordinator- IQAC	26
13.	Appendix	27
14.	Annexure - I, Academic Calendar	-
15.	Annexure - II, Feedback Analysis	-
16.	Annexure - III, Best Practices	-

*Sr. Cynthia Santhmayor, IQAC Coordinator,
 Prof. Akhilesh P.M., Principal of FMC, Mangalore*

The Annual Quality Assurance Report (AQAR) of the IQAC

Father Muller College, Mangalore is Accredited by "NAAC" will be submitting an Annual Self-reviewed progress Report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year i.e. January 1, 2015 to November 30, 2016).

Part - A

1. Details of the Institution

1.1 Name of the Institution

Father Muller College

1.2 Address Line 1:

Father Muller Road

• Address Line 2

Kankanady

• City/Town

Mangalore

• State

Karnataka

• Pin Code

575002

• Institution e-mail address

fmcchs@gmail.com

• Contact Nos.

0824-2238328

• Name of the Head of the Institution:

Prof. Akhilesh P.M.

• Tel. No. with STD Code:

0824-2238022/2238295

• Mobile:

9448260826

• Name of the IQAC Co-ordinator:

Sr. Cynthia Santhmayor

• Mobile:

8904543619

• IQAC e-mail address:

fmcosh@fathermuller.in

1.3 NAAC Track ID (For ex. MHCOGN 18879): **FMCM15077**

1.4 Website address:

www.fathermullercollege.in

Web-link of the AQAR:

<https://fathermullercollege.fathermuller.edu.in/images/naac/aqar/2015-16/AQAR%202015-16.pdf>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.89	25.10.2013	24.10.2018
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.6 Date of Establishment of IQAC:DD/MM/YYYY

01.04.2012

1.7 AQAR for the year:

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12.10.2011)

- i. AQAR 2013-14 submitted to NAAC on **09-01-2015**
- ii. AQAR 2014-15 submitted to NAAC on **24.11.2015**
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 I. Institutional Status:

- a) **University:** State Central Deemed Private
- b) **Affiliated College:** Yes No
- c) **Constituent College:** Yes No
- d) **Autonomous College of UGC** Yes No
- e) **Regulatory Agency approved Institution (e.g. AICTE, BCI, MCI, RCI, PCI, NCI)** Yes No

- II. **Type of Institution:** Co-education Men Women
- Urban Rural Tribal
- Financial Status: Grant-in-aid UGC 2(f) UGC 12B
- Grant-in-aid + Self Financing Totally Self-Financing

1.10 Type of Faculty/Programme:

- Arts Science Commerce Law PEI (Phys Edu)
- TEI (Edu) Engineering Health Science Management

Others (Specify):

Bachelor in Audiology and Speech Language Pathology (BASLP)

1.11 Name of the Affiliating University (for the Colleges):

Mangalore University, Mangalagangothri Mangalore, Karnataka

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc - **NIL**

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-		
UGC-Innovative PG programmes	-		
Any other (Specify)	-		
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	04		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	02		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	02		
2.6 No. of any other stakeholder and Community representatives	01		
2.7 No. of Employers/ Industrialists	01		
2.8 No. of other External Experts	02		
2.9 Total No. of Members	14		
2.10 No. of IQAC meetings held	04		
2.11 No. of meetings with various stakeholders: No.	06	Faculty	04
	01	Non-Teaching Staff	01
		Students	01
		Alumni	01
		Others	-
2.12 Has IQAC received any funding from UGC during the year:		2015-16	
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, mention the amount		Nil	

2.13 Seminars and Conferences (only quality related): Nil

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No's: International National State

Institution Level

(ii) Themes:

1. Neuroanatomy of speech and language disorders
2. Electroacoustic measurements and Real ear measurement
3. Noise Pollution : Sources, Environment & Audit protocols

2.14 Significant Activities and contributions made by IQAC:

- NABH Training programme was conducted for both faculty and students.
- Hospital Infection Control (HIC) training programme was conducted.
- One state level Conference and two institutional level workshops were conducted.
- Feedback on Teachers and courses was collected twice a year from students.
- Orientation programme was conducted for newly recruited staff on soft skills.
- Orientation programme was conducted for teaching and non teaching staff on Employees Rights and Responsibilities.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards Quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • To improve the infrastructure of the department 	<ul style="list-style-type: none"> • The existing therapy cabin was re-fabricated with the modification of furniture's and fixtures for therapy activities. • Additional diagnostic and therapy cabins constructed.
<ul style="list-style-type: none"> • To improve the research activities 	<ul style="list-style-type: none"> • Independent research projects by staff and interns – 14 completed. • Research methodology workshop for all the staff - 2
<ul style="list-style-type: none"> • To conduct National and International Conferences and seminars 	<ul style="list-style-type: none"> • One state level conference is conducted during this academic year.
<ul style="list-style-type: none"> • To enhance participation and collaboration with government agencies and NGOs 	<ul style="list-style-type: none"> • Detection of hearing loss in newborns and geriatrics - programme in collaboration with Rotary club in Mangalore and Madikeri during this academic year – 350 beneficiaries. • Outreach program through Sarva Shiksha Abhiyan (SSA) and St Mary's Special School Kinnigoli – 220 beneficiaries.
<ul style="list-style-type: none"> • Collaborative Research 	<p>The college has research collaborations with:</p> <ul style="list-style-type: none"> • National Institute of Technology Karnataka, Surathkal • Father Muller Medical College Mangalore

	<p>a. With department of ENT for providing data and data analysis for topics related to voice disorders.</p> <p>b. With department of Paediatrics for performing Universal New born hearing screening</p>
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*** Please find the Academic Calendar of the year as Annexure- I**

2.16 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate any other body

- Presented the AQAR for the year 2015-16 in Governing Board Meeting held on 10 -11-2016.
- Recommendations of the governing body are incorporated.

PART - B
CRITERION - I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	01	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	01	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools

(For PEI)

***Please find the feedback analysis as Annexure - II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Significant inputs were provided for regulations of the syllabus which was considered for changing the syllabus pattern.
- One staff was deputed for the course coordinators meeting conducted by Rehabilitation Council of India (RCI) IN 2015.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- No

CRITERION - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	-	1	1	09

2.2 No. of permanent faculty with Ph.D.

-

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	06	-	06	-

2.4 No. of Guest and Visiting faculty and **Temporary** faculty

-

-

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	04	09
Presented papers	-	-	01
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Active learning strategy has been implemented as a best practice in theory and clinical practicum.
- Exit Exam conducted for the internee.

2.7 Total No. of actual teaching days during this academic year

282

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Bar Coding system has been introduced, to maintain the transparency in the assessment of answer papers
- Double Valuation system is used.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	03
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2.10 Average percentage of attendance of students:

96%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BASLP 3 rd Year (6 th Semester) 2013 Batch	32	6%	59.3%	25%	9%	90.6
BASLP 3 rd Year (5 th Semester) 2013 Batch	32	0	34.3%	53%	9%	96.87
BASLP 2 nd Year (4 th Semester) 2014 Batch	33	3%	54%	42.4%	-	100%
BASLP 2 nd Year (3 rd Semester) 2014 Batch	33	18%	42%	39%	-	100%
BASLP 1 st Year (2 nd Semester) 2015 Batch	33	21%	60.6%	18%	-	100%
BASLP 1 st Year (1 st semester) 2015 Batch	33	15%	60.6%	21%	3%	96.96%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Prepared an academic calendar
- Mentorship dairy is maintained for each student
- Feedback is taken from each student at the end of every semester.
- Arranged teachers training programs to develop teaching skill.

2.13 Initiatives undertaken towards faculty development: 11

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD Programmes	05
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	02
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	-	-	-
Technical Staff	02	-	-	-

CRITERION – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Internee students to carry out one independent research under the guidance of the staff.
- Orientation programmes on research methodology and statistics for staff.
- Incentives for publications by staff in indexed journal
- Research grants – Staff to write grant proposals for funding from the National/ International research funding agencies.
- Extension services at Kinigoli initiated - twice in a month
- Twice a week Sarva Shiksha Abhiyana (SSA) postings in district school for speech and language therapy.
- Faculty services are provided to St Agnes Special School and Physiotherapy department of Father Muller Medical College.

3.2 Details Regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details Regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	14	17	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on Research Publications:

	International	National	Others
Peer Review Journals	04	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	Institutional Funded	100,000	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from:

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	-	-	-	-	3
Sponsoring Agencies	-	-	1	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: 3.13 No. of collaborations: International National Any other 3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency Management of University/College Total

3.16 No. of patents received this Year:

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
Who are Ph. D. Guides
and students registered under them 3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: Nil

University level State level National level International level

3.22 No. of students participated in NCC events: Nil

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS: Nil

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC: Nil

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized: Yes

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>	Any other	<input type="text" value="03"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- The college extends rehabilitative service to the individuals with special needs in collaboration with Sarva Shiksha Abhiyan (SSA), Mangalore. Weekly twice speech and language therapy is given to children identified at SSA school in Mangalore.
- The college has provided extension programs at St Mary Special School, Kinnigoli and Thumbay Hospital. A total of 190 individuals have benefitted from this program.
- Swatch Bharath Abhiyan for cleaning up of the hospital premises and surrounding areas.
- In Honour of the **“International hearing impaired week”** a 3 day Speech and Hearing screening programme was organised from 22nd to 24th September 2016, 110 beneficiaries were present.
- Speech and Hearing screening programme of the School children was held in association with a Father Muller Medical College Hospital and Rotary Club in Mangalore and Father Muller College and Rotary club association Madikeri, 105 clients were present.
- An Exhibition to create awareness and prevention of various speech and language disorders was conducted in the Father Muller Hospital campus. Models, flex and charts were displayed in the exhibition.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area in Sq. Mtrs.	12,000	-	Institutional Funded	-
Class rooms	4	-	-	4
Laboratories	5	1	Institutional Funded	6
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	1	Institutional Fund	-
Value of the equipment purchased during the year (Rs. in Lakhs)	45,56,288	2,03,015	Self Funding	47,59,303

1. The values provided above pertain to Equipment and computers only.
2. Existing number of equipment purchased have not been provided due to lack of information regarding old equipments.
3. The value of pre-existing equipment is the written down value at the assets and not the original cost.

4.2 Computerization of administration and library:

1) Computerization of Administration:

- a) Admission Procedure
- b) Examination Application
- c) Student Registration for Examination
- d) Indent of Question Paper
- e) Hall Ticket
- f) Internal Assessment of Marks

2) Computerization of Library:

- Application software used is Easylib.
- Charging and discharging library work is computerized.
- Bar-coding facilities in library. Barcode printer and scanner were added to the circulation section.
- Biometric access control system is installed in the entrance.
- Library Software EPAC (Electronic Public Access Catalogue) was linked to all the departments from the Central Library.
- **Ezproxy:** Remote access to e-resources service is provided to faculty and students. Where as they can access the subscribed e-resources from anywhere anytime. Also users can access the Library Software EPAC (Electronic Public Access Catalogue) through Ezproxy.
- ENDNOTE-X7: Reference management software used to manage bibliographies and references is installed in the library.
- Statistical Package for the Social Sciences (SPSS) Version 23.0 used for statistical analysis is installed in the library.

4.3 Library services: **01.09.2015 - 31.03.2016**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	451 } 196 } 06 } 17 }	16,84,733	13 } 02 } - } Same Journals Added (4)	50,704 } - } - } 1,23,025	464 198 - 17	17,35,437 - - 6,84,597
Reference Books	22	-	-	-	22	-
e-Books						
Journals						
e-Journals						
Digital Database	1. HELINET 2. DELNET 3. INFLIBNET- N-LIST Programme 4. Up to date 5. Mangalore University 6. British Council 7. American Library 8. J-Gate - Biomedical Sciences	- - 15,000 - - - -	- - - - - - -	- - - 34,200 - - - -	- - - - - - -	- - - 49,200 - - - -
CDs	19	-	-	-		19
Others (specify)	1. Easylib (Library software) 2. D- Space 3. Fedgate (software) 4. Ezproxy (remote access to e-resources) 5. ENDNOTE 6. SPSS Software Reprography: 1.Black & white 2.B/W&/Colour 3. Networking printer 4. Biometric	- - - - - - - - - - -	- - - - - - - - - - -	- - - - - - - - - - -	- - - - - - - - - - -	- - - - - - - - - - -
	Back volumes - 42	-	-	-	-	42

1 st April 2016 - 31 st August 2016			
	No.	Newly Added	Value
Text Books	16 } 23 }	23 }	1,82,063

Reference Books	07	-	-
e-Books	-	-	-
Journals	04	-	1,41,295
e-Journals	35	-	-
Digital Database	1. HELINET 2. DELNET 3. INFLIBNET- N- LIST Programme 4. Up to date 5. J-Gate - Biomedical Sciences	- - - - -	- - 34,500 - -
CDs	-	-	-
Others (specify)	1. Fedges (Software) 2. Ezproxy (-Remote access to e- resources) 3. Back Volumes	- - - - 04	- - - - -

4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres e-library	Office	Departments	Others
Existing	67	22	100 mbps	-	41	1	3	-
Added	2	-	180mbps	-	-	1	1	-
Total	69	22	280mbps	-	41	2	4	-

2.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Wi-Fi enabled LAN networking system campus.
- Remote access to e- library to staff.
- Training has been given on the use of MIS & HIS package.
- Computers in all the classrooms and department have been provided with LCD and internet system.
- Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research.
- Students are encouraged to make use of computers for Power Point Presentations of their seminars and projects and also encouraged to make use of e- learning resources.
- Internet browsing is available for teachers and students at the Internet Centre free of cost during the working hours of the library.
- Orientation to students on Basic Computing.
- N-list programme (National Library and Information Services infrastructure for Scholarly Content): It provides access to e-resources. The faculty is extended to the students, researches and faculty with individual user id and passwords.

4.6 Amount spent on maintenance in lakhs:

Amount spent on maintenance for the period from 01.08.2015 to 31.07.2016		
		Total
ICT:		
Software Maintenance	-	
Office Equipments Maintenance	32,363	32,363
Campus Infrastructure and facilities		
Building Maintenance	3,90,000	
Furniture Repairs	87,254	
Lift Maintenance	-	
Premises Maintenance	-	
		4,77,254
Equipments:		
Equipment Maintenance	1,52,500	
Service Contracts	34,500	
STP Expenses	-	
		1,87,000
Other:	48,700	
Disposal of Bio-Medical Waste	-	
Motor Repairs and Maintenance	-	
Road Tax and Insurance	-	
		48,700
Total		7,45,317

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

- Orientation programme for the freshers
- Orientation programme for the interns regarding campus recruitment
- Web-site.
- Brochures, pamphlets.
- Other Organization bulletins.
- Institutional bulletin.
- Newsletter - Muller Wave

5.2 Efforts made by the institution for tracking the progression:

- Mentorship program is maintained for each student. Every month mentor meets the mentee personally and discusses the issues in academics and hostel.
- Best outgoing student is awarded.
- First Rank holder in every class is awarded.
- Best Clinical Conference is awarded.
- Counselors are available in the institution for students support.
- Identifying the slow learners and Remedial teaching given

5.3 (a) Total Number of students.

UG	PG	Ph. D.	Others
123	-	-	-

(b) No. of students outside the state

95

(c) No. of international students

-

Men	No	%	Women	No	%
	09	07		115	92

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
29	-	-	04	-	33	13	-	-	12	-	25

Demand ratio: **300%** Dropout %: **0**

5.4 Details of student support mechanism for coaching for competitive examinations

(If any):

No. of students beneficiaries

-

-

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance:

- In-house counsellors available
- Regularly publishing vacancies in the department notice boards

No. of students and staff benefitted

08

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	25	05	08

5.8 Details of gender sensitization programmes:

01

- Gender Sensitization Programmes conducted for students.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level National level International level

No. of students participated in cultural events:

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events: Nil

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount In `
Financial support from institution	11	110000
Financial support from government	3	85,000/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives:

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students:

- Exhibition to create awareness and prevention of speech and hearing disorders 22 to 24th September 2016.
- Speech and Hearing screening programme in the schools in Mangalore in September 2016
- Speech and Hearing screening programme in Father Muller College and Madikeri on 07.10.2016.

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

VISION

- To be the trusted destination of quality services for speech and hearing impaired and to be recognized as a global leader in education and research for Audiology and Speech Language Pathology.

MISSION

- To provide state of the art facilities in speech & hearing care services to all.
- To create center of excellence in speech & hearing education.
- To foster excellence in research.

6.2 Does the Institution have a Management Information System:

- Yes, installed Management Information System package. Training has been given to all the staff.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

- Institution has given valuable suggestion to Rehabilitation Council of India and Indian Speech and Hearing general body to modify the content of the subject in BASLP syllabus.

6.3.2 Teaching and Learning:

- Assessment strategies for all students (Viva voce)
- CCTV monitored therapy sessions are used to improve the quality of clinical service.
- Department presentations are included in every clinical posting.
- Subject wise quiz is conducted after each unit. MCQs are discussed and given as an assignment.
- Students are given mock cases to identify various speech and hearing disorders.
- Students are given department posting assignment to improve the quality of clinical learning.

6.3.3 Examination and Evaluation:

- Apart from the routine internal assessment examination, clinical practicum evaluation is done for each student by asking them to perform diagnostic procedures independently.
- A unit test and MCQ type of examination is conducted after completion of each unit.

6.3.4 Research and Development:

- The internee students are advised to take an independent project and complete it before the internship program.
- Travel grants are given for staff presenting papers.
- Staff are carrying out research projects.
- Incentives are provided to staff for publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

- Open access Library.
- Up gradation and modernization of instruments.
- E-resources.
- Internet facility.
- Books, magazines and journals added.
- Computers added.
- Wi -Fi enabled campus.
- Book exhibitions held regularly.
- Book bank facility made available.

6.3.6 Human Resource Management:

- Ensuring wide publicity for larger/better choice through ads for vacancies.
- Recruitment Policy norms followed.
- Verification for new employees from previous employers sought
- Recruiting, training, performance appraisal of faculty.
- Grievance Redressal Cell, Suggestion Box, Women guidance Cell.
- Conducive atmosphere for work and professional growth.
- Revision of Pay offering, housing benefits, promotional avenues.
- Benefits like PF, leave, higher studies leave, medical benefits.
- Maintaining transparency in recruitment.

6.3.7 Faculty and Staff Recruitment:

- Staff recruitment board as per university guidelines with subject expert
- All appointment are done according to RCI/University/Government guidelines
- Orientation for non teaching staff.
- Teaching experience and research publications are principal criteria in addition to academic qualifications for selection

6.3.8 Industry Interaction / Collaboration:

- Awareness programme regarding sound pollution in for industrial workers in collaboration with industry
- Hearing testing for industrial workers

6.3.9 Admission of Students:

- Students have been admitted based on merit in their qualifying examinations.
- A personal interview was conducted for each candidate who had been short listed.
- Web-site.
- Brochures, pamphlets.
- Other Organization bulletins.
- Institutional bulletin.

6.4 Welfare schemes for:

Teaching Staff:	<ul style="list-style-type: none"> • Enhancement of Provident fund, Gratuity and Pension • Provision of Medical Benefits for employees • Accommodation is provided at a subsidized rate • Credits given to publications of papers, research • Incentives given for the presentation of papers and research work • Benefits like special leave, higher studies leave • Maternity leave facility • Facility for spiritual growth • Prevention of Sexual Harassment Committee • Orientation programme.
Non-teaching Staff:	<ul style="list-style-type: none"> • Education loan for Children • Provident Fund, Gratuity and Pension • Provision for Medical Benefits • Female married staff dependents (Parents, children, husband) facilities • Welfare fund loan • Promotion • Incentives based on performance • In-service training programmes • House Building loan • Emergency contingency loan. • Recognition of dedicated Non Teaching staff • One increment/incentive if they obtain higher qualification like a degree • A special Health Card for all staff with 75-100% free healthcare • Maternity leave facility • Facility for spiritual growth • Prevention of Sexual Harassment Committee and orientation programme.
Students:	<ul style="list-style-type: none"> • Provision of Medical Benefits • Encouragement to attend workshops and conferences • Instituting awards for outstanding performance in curricular Activities • Providing incentives for student research activities • New indoor Sports complex work in progress • Committees like Student Welfare Cell, Prevention of Sexual Harassment Committee, Students Council, Anti-ragging Committee and Grievance Redressal Cell to look after the welfare of students.

6.5 Total corpus fund generated:

Yes - No

6.6 Whether annual financial audit has been done:

Yes No -

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	IQAC/NABH/ NAAC Core Committee
Administrative	-	-	-	IQAC/NABH

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes - No

For PG Programmes Yes - No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University conducts semester examinations time to time. The evaluation pattern is centralized so as to ensure results on time.
- Bar Coding system has been introduced, to maintain the transparency in the assessment of answer papers
- Photo copy of the assessed answer paper is issued to the student on demand.
- Re-evaluation and re-totaling of answer papers are available on demand.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

- Permanent Affiliation from the Mangalore University.

6.11 Activities and support from the Alumni Association:

- Alumni meeting conducted annually.
- Sharing of thoughts/suggestions by the alumni in the growth and development of the department.
- Information regarding the availability of job vacancies are updated by the alumni's who are already placed.

6.12 Activities and support from the Parent – Teacher Association:

- Periodic meeting are conducted with the parents.
- Feedback given by the parents will be taken for the individual growth of their ward.

6.13 Development programmes for support staff:

- Conducting Induction programme for staff.
- Training programmes on Bio medical Waste Management.
- Ongoing continuous Training Programme in Infection Control and Fire Safety Management.
- Training programme on Basic life support.
- Orientation and Training Programmes on Rights and Responsibilities of staff towards patients.
- Sports and Games organized during Institution Day.
- Upgradation Training in Management Information System (MIS) and Hospital Information System (HIS).

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- Plastic free zone, Non smoking zone and No horn zone
- Planting of Saplings.
- Vanamahotsava Celebrated annually.
- Additional Sewage Treatment Plant. Additional recycled sewage water to the tune of 1.5 lakhs litres per day.
- Solar energy utilization is being actively promoted in the campus.
- Water harvesting system used.
- Upgradation of landscaping of approach driveway and student recreation areas

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Implementation of Active learning strategies in lecture classes and clinical practicum.
- Implementation of Exit Exam – for the Intern Students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year:

Plan of Action	Achievements
1. Research profile of the college can be further improved.	Research encouragement is given to staff and students with incentives and seed money for the research work
2. Nearly half the staff has one year or less duration of experience.	Senior staff had been recruited. Salary revision and work incentives are introduced to retain the staff
3. Initiation of PG Course.	Not yet completed the 10 year of UG programme which is the prerequisite for applying PG program
4. Focus on translational research.	Translation research is under progress.
5. Enhancement of interactions with external research organizations for conducting research.	Collaboration with National Institute of Technology Karnataka – Surathkal and Father Muller Medical College for research
6. Scope to increase case-load	In association with Sava Shiksha Abiyana (SSA)Mangalore. Speech therapy sessions are provided in the schools. Outreach centres are started at St. Mary's Special School, Kinnigoli
7. High competition in attracting meritorious students, as there are four other colleges of same discipline, within the city.	Focus is on quality education and the Brand name have made to attract good number of students. As the clinical activity is provided in association with a Medical College Hospital which has a very good case load the clinical exposure is vast which compared to other institutes in the city.

8. Attract & retain qualified and experienced staff/faculty.

Periodic revision in Pay Scale/ Incentives for clinical activities apart from the salary is giving for the staff/faculty.

7.3 Give two Best Practices of the Institution (*Please see the format in the NAAC Self-study Manuals*):

- Implementation of Active learning strategies in lecture classes and clinical practicum.
- Implementation of Exit Exam – for the Intern Students.

*** Please find the Best Practices as Annexure- III**

7.4 Contribution to environmental awareness / protection:

- Noise Pollution Awareness program conducted.
- Initiative has been taken to conduct hearing screening in Puttur in collaboration with Rotary club.
- Initiative has been taken to conduct various awareness programs such as camps, street plays, brochures to provide information to the general public regarding various noise pollution and communication disorders.
- Celebration of Vanmahotsav Day.

7.5 Whether environmental audit was conducted? Yes

No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis):

Nil

8. PLANS OF INSTITUTION FOR NEXT YEAR

- To increase extension activities in association with NGO's.
- To conduct an International conference on audiology.
- To start post graduate programme.
- To publish Research Papers in Indexed Journals.

Name: Sr. Cynthia Santhmayor

Name: Prof. Akhilesh P.M.



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

USED ABBREVIATIONS

SL. NO.	ABBREVIATIONS	FULL FORM
1.	MIS	Management Information System
2.	HIS	Hospital Information System
3.	NABL	National Accreditation Board for Testing and Calibration Laboratories
4.	NABH	National Accreditation Board for Hospitals & Health care providers
5.	MCQ	Multiple Choice Questions
6.	MICU	Medical Intensive Care Unit
7.	RCI	Rehabilitation Council of India
8.	BRNS	Board of Research in Nuclear Sciences
9.	ICMR	Indian Council of Medical Research
10.	LAN	Local Area Network
11.	WAN	Wide Area Network
12.	Wi-Fi	Wireless Fidelity
13.	OSCE	Objective Structured Clinical Examination
14.	OSPE	Objective Structured Practical Examination
15.	INFLIBNET	Information and Library Network Centre
16.	HELINET	Health Science Library and Information Network
17.	DELNET	Developing Library Network
18.	EPAC	Electronic Public Access Catalogue
19.	HIC	Hospital Infection Control
20.	PBL	Problem Based Learning
21.	BOS	Board of Studies
22.	PTA	Parent Teachers Association
23.	SPSS	Statistical Package for the Social Sciences
24.	N-list programme	National Library and Information Services infrastructure for Scholarly Content
